**SECTION 00111 – SCHEDULE OF EVENTS**

**Summary:** A schedule of events shall be established that will govern all action items related to the competitive solicitation process. This schedule shall be strictly maintained.

Failure by any Choose ITB, RFP or RFQ.

Failure to meet a schedule by a Choose ITB, RFP or RFQ. Bidder does not disqualify that Bidder from participation in other ITBs

**Schedule of Events**

|  |  |  |
| --- | --- | --- |
| Description | Date | Time |
| Public posting  | **Enter the date here** | **Time-am/pm** |
| Mandatory or Non-Mandatory Conference and site Visit | **Enter the date here** | **Time-am/pm** |
| Last day for written inquiries | **Enter the date here** | **Time-am/pm** |
| Bid due date | **Enter the date here** | **Time-am/pm** |
| Bid opening | **Enter the date here** | **Time-am/pm** |
| Anticipated start of evaluation  | **Enter the date here** | **Time-am/pm** |
| Award recommendation presented to the Board | **Enter the date here** | **Time-am/pm** |
| Anticipated notice to proceed | **Enter the date here** | **Time-am/pm** |

END OF SECTION 00111